

Model Degree College, Nayagarh**NOTICE INVITING TENDER**

FOR

Supply of Laboratory equipments/apparatus/chemicals/glassware/laboratory infrastructure for different laboratories of MDC, Nayagarh

Notice No. 1380/.Dt. 20.12.2017

Sealed quotations are invited from original manufacturers/authorized firms/dealers/order suppliers/EPM registered firms/EPM contract holders, or DGSD contract holders having valid GST Registration No., PAN No, and all types of tax clearance certificates, and GST registration certificate for supply of Laboratory equipments/apparatus/chemicals/glassware, and Wooden Zoology laboratory furniture to Model degree College, Nayagarh as per the requirements in Annexure-II.

The details of the list of items along with specifications(Annexure-II) can be had from the office of the Principal, MDC, Nayagarh directly between 11a.m and 4.00p.m starting from **Dt.21.12.2017** to **Dt.04.01.2018**, or can be downloaded from the our college website WWW.mdcnayagarh.org.in within the period mentioned above.

The last date and time of submission of completed quotation form in all respect is **Dt. 04.01.2018 by 04.00P.M.**

The quotation papers and other relevant documents shall be kept in a sealed cover. The cover must be super -scribed" Quotation for chemical / equipment / Apparatus/laboratory furniture". The mobile number of the bidder must be written on the sealed cover.

The Quotations must be addressed to the Principal, Model Degree College, Nayagarh, At/P.o-Lathipada, Dist : Nayagarh, Odisha, PIN:752079 and be sent by Registered Post, Speed Post or Courier services. The quotations received after the scheduled date and time will not be consider. The authority will not be responsible for any type of delay.

The Quotations shall not be received by hand in any of the circumstances that may be cited.

The quotation will be opened on **Dt.05.01.2018 at 01.00P.M.** in the office of the Principal, Model Degree College, Nayagarh. The bidders who would like to remain present during the opening of the bids may do so personally or through their authorized representatives.

Any change in the date, time and/or venue of opening of the bid shall be intimated to the prospective bidders over mobile number.

ELIGIBILITY OF TENDERER:

1. The bidder must submit the required information in the prescribed format(Annexure-I) failing which his/her quotation will be rejected outrightly.

2. The tenderer must have GST registration number and PAN card
3. Should have at least minimum turnover Of Rs. 10,00,000/-per year for last 3/5 Assessment years
4. The tenderer must not have been blacklisted by the Govt. of Odisha / GOI undertaking / affiliated.
5. The tenderer must have the reputation of supplying different Govt./Govt.-aided organizations for last 5 years
6. The tenderer who intends to furnish the zoology laboratory must have the capacity and reputation of doing such works in Govt./Govt.-aided college/universities for last 5 years.
7. Mere timber suppliers are not eligible to quote prices for development of Laboratory infrastructure. Merchants/Firms exclusively in business of supplying Laboratory furnitures shall preferred.

ADHERANCE TO SPECIFICATIONS: Specification of the items is to be strictly adhered to. Even a slight deviation from the specifications shall not be entertained and the quoted price of such items by any tenderer will be rejected.

GENERAL TERMS AND CONDITIONS:


The bidders have to submit Self attested copies of following documents along with the quotation papers .Failure to provide any one of the following or providing these without fulfilling our requirement shall be out rightly rejected:

1. Document in support of previous experience of supplying articles minimum for last 5 years to any Government/Government-aided organizations
 - i. Valid GST registration certificate
 - ii. Valid PAN card
 - iii. Income Tax return for Financial Year 2014-15,2015-16 and 2016-17
 - iv. Valid license issued by appropriate authority of Govt. of Odisha or Govt. of India
 - v. Audited statement of Accounts(Balance sheet, profit and loss account) showing turnover of 10,00,000(Ten lacs only) or more per year duly certified by registered CA firm for the financial Year 2014-15,2015-16 and 2016-17
1. No advance will be paid to the L1 bidder
2. The payment shall be made within 30 days from the supply of items in full or completion of work order. All payments will be made through online mode (RTGS / NEFT).
3. The firms having expertise in supplying/furnishing laboratory wooden furnitures must have certificate for manufacture and supply of such items, and must have been a bulk order supplier of furniture ranging the cost from 05 lakhs to 06 lakhs at a time; EPM registered firms shall be preferred. They must have supplied to Government institution of repute during last 5 years. They have to deliver the items on site and assemble, and/or fix them.
4. The cost of item should be mentioned excluding GST / Transportation cost / commissioning of items if required etc., which should be mentioned separately.
5. The equipments should be commissioned by the supplier. The warranty periods should be clearly mentioned.
6. The bidder must have to quote the items as per our specification only.

7. The bidder will not canvas in any form for availing the contract. If found so, the tender of the bidder will be rejected.
8. All the rates must be quoted in Indian Rupee, and the corrections, if any, are to be made authenticated by proper initial.
9. The furniture / equipment are to be supplied to the college by date specified in work order. The firm will bear the delivery cost and cost of damage, if any, at the time of delivery and the cost of installation in the centre.
10. The size of the work order may increase or decrease as per the requirements of the college.
11. The bidder has to sign with date on each page of the quotation, and corrections, if any, must not be overwritten, rather it is to be written again by striking out the wrong one and getting it initialed by the tenderer.

1. Any unconditional Quotation shall be summarily rejected.
2. The Authority reserves the right to accept or reject any part or the entire Quotation without assigning any reason thereof.
3. Bidders are requested to Quote their items and prices in the proper format supplied.

Memo No 1381


 Principal
 Model Degree College, Nayagarh
 Date 20/12/17

Copy to notice board / College website / accounts section / Convenor, Purchase Committee/HODs of departments concerned


 Principal
 Model Degree College, Nayagarh
 20.12.17

ANNEXURE-I

Si No.	Descriptions	Particular			
1	Name, address, E-mail ID & telephone number of the Firm				
2	GST Regn No				
3	Name of Business				
4	Turnover in the past three years along with documentary evidence (Copy of P&L, Balance Sheet and Auditor's Report, if any to be submitted)	Financial Year	Turnover(Rs)	Document Attached	
		2013-14			
		2014-15			
		2015-16			
5	Income Tax Particular	PAN No	Financial Year	Tax paid((Rs)	Document Attached
			2014-15		
			2015-16		
			2016-17		
6	VAT particulars	TIN	Financial Year	Tax paid((Rs)	Document Attached
			2014-15		
			2015-16		
			2016-17		
7	Bank account Details of last one year				
8	Detail of Clients (for last Three years)				
9	Detail of Clients (this year 2017-18)				

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place. _____

Date. _____

Signature

m Name and Address

(Seal)